



Chair of NW2045 Job Description and Person Specification

NW2045

NW2045 is a unique **collective** providing agency and voice to communities across the North West Highlands (including community groups, local development trusts, businesses, landowners and statutory bodies) with the common interest in working together to see the area thrive economically, socially, culturally and environmentally.

NW2045 has Three Visions

1. A place that is attractive for young people and families to live and work.
2. A model for a new diverse and sustainable rural economy.
3. A place where our communities can determine their own prospects.

NW2045 plays several different roles including; advocacy and voice, research commissioning, translating policy to practice and practice to policy, facilitation and co-ordination, strategic and peer support, strategic delivery, building capacity in local delivery, and fund co-ordination.

Job Description

Key Responsibilities

To chair the NW2045 collective including meetings of the Steering Group. This includes ensuring the Steering Group's terms of reference are adhered to. (See Annex)

To support the NW2045 team to liaise with NW2045 members, partners and other organisations to ensure the objectives of NW2045 are progressed effectively.

When possible – to attend online Fortnightly Meetings of the NW2045 network.

To support the NW2045 team to liaise with the Anchor Organisation/s to ensure that there is strong alignment between the work that the AO undertakes on behalf of NW2045 and the aspirations and decisions of the Steering Group.

To work with the Steering Group and the Anchor Organisation/s to provide support and guidance to any paid staff or contractors in them carrying out their roles.

To vigorously and pro-actively represent NW2045 and the collective's views to the public, national and local organisations and the media.

The new Chair will be in post for a three year term and can stand for election for a 2nd 3 year term.

Person Specification

The Chair of NW2045 should be able to demonstrate the following:

Personal Qualities

Demonstrate a strong and visible passion and commitment to the NW2045 area and the vision and objectives of the NW2045 collective and to be able to share those effectively with the wider public and relevant public institutions.

Exhibit strong inter-personal and relationship building abilities and be comfortable in an ambassadorial role.

Demonstrate tact and diplomacy, with the ability to listen and engage effectively.

Impartiality, fairness and the ability to respect confidences, working even handedly across the whole of the geographical area.

Ability to commit time to conduct the role well, including occasional travel in the area and attending occasional events out of office hours.

Experience

Experience of chairing meetings and events.

Experience of dealing with the press and other public media.

Knowledge and skills

Able to quickly get up to speed with knowledge and understanding of the current issues affecting the NW2045 area.

Ability to motivate teams of both paid staff and contractors and volunteers and bring people together.

Preferable if you live in the area or are from it but is not necessary to live within the area.

This is an unpaid role, but reasonable expenses are covered.

To Apply: Please email katie.horler@northwest2045 for more information.

Closing Date: 4th of November 2026